



National Institute of Social Defence
Ministry of Social Justice and Empowerment
Plot No. G-2, Sector-10, Dwarka, New Delhi-110075
File No: NISD-63/115/2025-DD-(OA) Comp. No: 96761

23rd June, 2025

Office Order

Subject: Formation of a Steering Committee for preparing the Advance Course module on **"Palliative and Hospice Caregivers"** in Senior Citizens Division at NISD.

In accordance with the objective of developing a comprehensive course curriculum and modules for the Advance Course "Palliative and Hospice Caregivers", the following domain experts are hereby nominated as part of the Steering Committee:

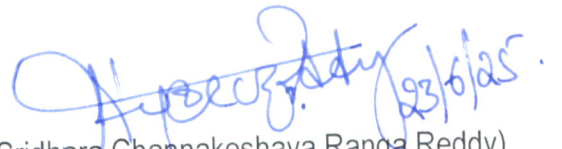
Sl. No	Member Name	Designation
1.	Dr. H.C. Sridhara Channakeshava Ranga Reddy Deputy Director (Sr. Citizen Division), NISD	Chairperson
2.	Dr. Abhishek Shukla Founder and Secretary, Aastha Centre for Geriatric Medicine, Lucknow, UP	Member
3.	Dr. S. Sathiya Babu Founder & Director, Tamil Nadu Institute of Palliative Medicine, Tamil Nadu	Member
4.	Col. Madhumita Dhall Nursing Director, Rajiv Gandhi Cancer Institute & Research Centre, Rohini, Delhi	Member
5.	Mr Prem Poddar Joint Director (Programmes), Help Age India, New Delhi	Member
6.	Dr Gahan S Jois MD (Community Medicine), CEBDM	Member
7	Mr Arvind Narayanan Founder Secretary, Pratyusha Foundation, New Delhi	Member

2. The Terms of Reference (TOR) of the Steering Committee are as follows:

- i. To assist Sr. Citizen Division officials to design and validate the structure and content of the Qualification Packs.
- ii. To recommend appropriate study materials, learning resources and assessment methodologies.
- iii. To identify the scope, job role and occupational standards relevant to respective Qualification Pack, in alignment with sectoral needs and existing National Skilling Frameworks.
- iv. To ensure timely submission of the final QP documentation to NCVET for review, validation and approval within Three Months from the date of receipt of this Office Order.
- v. To conceptualize and formulate the implementation strategy for each QP, including recommendations for delivery mechanisms and training infrastructure.
- vi. To assist in preparing key learning outcomes, course objectives, summaries, exercises, and lab practical's as part of the course content for each QP
- vii. Any other additional interventions/tasks, required to achieve the completion of the process, with the approval of the competent authority.

3. Terms and Conditions

- i. The tenure of the Steering Committee is valid till the final completion of the course modules and submission of the same to NCVET for recognition.
- ii. The honorarium and TA/DA will be settled as per the financial norms of NISD.
- iii. The Steering Committee meetings may require involve a full day engagement with the Experts. The Steering Committee may take the assistance of other field experts, if required or may also call special invitees during the process.



(Dr. H.C Sridhara Channakeshava Ranga Reddy)
Deputy Director – (Admin & Plg)

डॉ. एच. सी. श्रीधर चन्नाकेशव रंगा रेड्डी
Dr. H.C. Sridhara Channakeshava Ranga Reddy
उप निदेशक (प्रशासन) / Deputy Director (Admin)
राष्ट्रीय समाज रक्षा संस्थान/National Institute of Social Defence
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Plot No. G-2, Sector-10, Dwarka, New Delhi-110075

To,

All Steering Committee Members

Copy to:

- 1) The Director, NISD- for kind information
- 2) Accounts Section
- 3) Guard file.